

**Certification (CCT/CESR (CP)) checklist for completion by trainee before the final ARCP**

**Plastic Surgery Specialty Advisory Committee (SAC)**

This form is to assess trainees against the requirements for CCT/CESR (CP) within the current curriculum.

This form will also allow trainees to self-score and thus check that they have met the requirements for certification before their expected final ARCP. It also identifies the evidence they need to make available for support of their final ARCP.

Prior to the final ARCP the trainee should complete this form and upload it to their ISCP account under the **Other Evidence > Miscellaneous** section. The form should be uploaded at the earliest opportunity and at least 14 days before the date of the expected final ARCP to allow the ARCP panel time to review it before the meeting.

**The SAC Liaison Member (LM) will review this form at the ARCP and forward a copy to the SAC Chair.**

**Along with this document, the trainee must upload the following:**

1. SAC Indicative Group Report logbook
2. Operative Group Report logbook
3. Details of:
   1. Publications, Presentations, Posters
   2. Audits and other QA initiatives
   3. Teaching and training
   4. Management experience
4. Copy of ATLS certificate confirming in date

Trainee’s name: .............................................................

Deanery/LETB/Programme: .............................................................

National Training Number/GMC number: .............................................................

Training Programme Director’s name: .............................................................

# Training Environment

|  | **Yes** | **No** | **Comment – details as required** |
| --- | --- | --- | --- |
| Training has been in at least 2 centres.  Detail units and time |  |  |  |
| Specialist pre-certification fellowships e.g. interface fellowships  Detail time and experience gained  Compare experience to local opportunities |  |  |  |
| Has trainee been exposed to all the special interest areas of the curriculum (listed below)? |  |  |  |
| 1. **Cutaneous plastic surgery: skin cancer, benign lesions, vascular malformation** and laser surgery |  |  |  |
| 1. **Hand Surgery**: congenital, elective, **trauma**/**emergency**, rehabilitation. |  |  |  |
| 1. Head and neck surgery: cancer, facial palsy, facial skeletal trauma – a basic working knowledge, **soft tissue reconstruction** |  |  |  |
| 1. Breast surgery: **aesthetic**, reconstruction. |  |  |  |
| 1. Paediatric plastic surgery: **general**, cleft lip and palate, cranio-facial, hypospadias |  |  |  |
| 1. **Burns:** **acute management / intensive care, reconstruction.** |  |  |  |
| 1. Sarcoma procedures. |  |  |  |
| 1. **Oculoplastic: aesthetic, reconstructive.** |  |  |  |
| 1. **Aesthetic**/**Cosmetic**: Facial and other rejuvenation procedures, body, contouring procedure, surgery for massive weight loss, non-surgical |  |  |  |
| 1. **Lower limb trauma: acute management, reconstruction**, rehabilitation. |  |  |  |
| 1. Genito-urinary reconstruction: BXO, penile cancer, gender re- assignment (and ancillary procedures), vulval/perineal reconstruction. |  |  |  |
| 1. **Microsurgery e.g. revascularisation, replants, free tissue transfers.** |  |  |  |
|  |  |  |  |
| Operative Experience   1. Performed more than 2100 operations as primary   operator or performed with senior assistance   1. Record number of operations performed in this manner and **upload** a copy of your **Operative group consolidation sheet** before the first ARCP |  |  |  |
| **Upload** a copy of your **SAC Indicative Group Report logbook** before the ARCP 6 meeting to support the next section. |  |  |  |

# Operative Experience

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Elective** | Trainees  Nos | Indicative Nos | | Minimum  Nos | Higher  Nos | Above indicative | Only Above  Minimum | Below  Minimum | Above  Higher |
| Dupuytren's contracture surgery |  | 24 | | 15 | 44 |  |  |  |  |
| Lymph node surgery |  | 15 | | 10 | 30 |  |  |  |  |
| Free tissue transfer |  | 27 | | 16 | 44 |  |  |  |  |
| Breast reconstruction |  | 40 | | 20 | 60 |  |  |  |  |
| Aesthetic (performed/assisted) |  | 100 | | 50 |  |  |  |  |  |
| Excision skin lesion |  | 100 | | 70 | 160 |  |  |  |  |
| Cleft surgery (performed/assisted) |  | 35 | | 20 |  |  |  |  |  |
| **Emergency** |  |  | |  |  |  |  |  |  |
| Zone 1/II flexor tendon |  | 30 | | 16 | 45 |  |  |  |  |
| Microvascular anastomosis |  | 35 | | 20 | 55 |  |  |  |  |
| Burn resuscitation |  | 18 | | 16 | 36 |  |  |  |  |
| Excisional burns surgery |  | 60 | | 30 | 90 |  |  |  |  |
| Hand fracture fixation |  | 45 | | 30 | 70 |  |  |  |  |
| Neurosynthesis |  | 50 | | 30 | 70 |  |  |  |  |
| Lower limb trauma |  | 50 | | 25 | 80 |  |  |  |  |
|  |  |  | |  |  |  |  |  |  |
| **Totals** |  |  |  |  |  |  |  |  |  |

For CCT/CESR (CP) the logbook should demonstrate completion of more cases than the indicative numbers in all areas.

However, if the numbers are below the indicative numbers but above the minimum numbers in up to 2 areas and there are areas where the trainee has performed more than the higher number in other indicative procedures then this is acceptable for award of the CCT/CESR (CP).

More than 2 procedures below the indicative number or any cases below the minimum number need review by the TPD and the SAC LM should seek advice from the SAC Chair.

# Research, Professional and Leadership Skills

|  |  |
| --- | --- |
| **Research** - evidence of having met the relevant requirements for research and scholarship. For UK trainees, this can be found in the GMC’s Generic Professional Capabilities framework. Broadly, this includes:  1. The demonstration of evidence based practice.  2. Understanding how to critically appraise literature and conduct literature searches and reviews.  3. Understanding and applying basic research principles.  4. Understanding the basic principles of research governance and how to apply relevant ethical guidelines to research activities. | Trainees must provide evidence of the demonstration of critical appraisal and research skills as evidenced by regular publications, presentations, posters and/or higher degree. There is an expectation of at least one such piece of evidence per training year, of which two must be first author publications. Evidence of the completion of a Good Clinical Practice course in Research Governance within 3 years of the award of certification and the completion of a research methodologies course are desirable. |
| **Quality improvement** - evidence of an understanding of, and participation in, audit or service improvement as defined by the specialty | Trainees must provide evidence of the completion of one audit per year where the trainee is the principal person responsible for the audit. Each audit must have been presented locally as part of the clinical governance mechanisms of the NHS. During the course of the training programme, audit must include a review of personal outcomes. |
| **Medical education and training** - evidence of an understanding of, and participation in, medical education and training as defined by the specialty | Trainees should provide evidence of the demonstration of teaching/education skills. Evidence of this may include teaching on a course, organising a course/conference, or a certificate, diploma or degree in education. The minimum standard is ‘Training the Trainers’. |
| **Management and leadership** - evidence of an understanding of management structures and challenges of the NHS in the training jurisdiction | Trainees must be able to demonstrate management skills and team working, e.g. running rotas, sitting on management committees, writing and implementing protocols, or improving services.  Trainees must provide evidence of leadership skills. Evidence of this may include setting up and running a course, being a trainee representative regionally or nationally, or obtaining a leadership qualification. |
| **Additional courses/qualifications** - evidence of having attended specific courses/gained specific qualifications as defined by the specialty | Trainees must be able to provide evidence of having successfully completed an ATLS® or APLS course at some point during higher training, which must be CURRENT at the time of certification. |
| **Educational conferences** - evidence of having attended appropriate educational conferences and meetings as defined by the specialty | Training programmes require attendance at over 70% of the regional training days. |
| **Provide evidence of the above requirements attached to this document for review by the SAC Liaison member prior to your ARCP meeting.** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Research** | **All** | **Significant role** | **Criteria** | **Meets Criteria** |
| Publications |  |  | ≥6 (=1/yr) |  |
| Presentations |  |  |
| Posters |  |  |
| GCP course |  |  |  |  |
| Research methodologies course |  |  |  |  |
| **QI** | **All** | **Significant role** |  |  |
| Audit |  |  | ≥6 (=1/yr)  ≥2 full cycle |  |
| Other |  |  |
| **Management** |  |  |  |  |
| Training course |  |  |  |  |
| Evidence of activity |  |  |  |  |
| **Teaching/Training** |  |  |  |  |
| Trainers course |  |  |  |  |
| Evidence of activity |  |  |  |  |
| **Mandatory course – ATLS or APLS** |  |  |  |  |
| **Attendance at Regional training** |  |  |  |  |

SAC Liaison Member: ……………………………………..

Trainee: ……………………………………..

**The trainee meets the requirements for award of CCT/CESR (CP)** Date ……………………………………..

***(SAC LM: Please note that you are required to record your comments regarding***

***Trainees’ eligibility for certification on the online ARCP form)***

The trainee **does not** meet requirements for award of CCT/CESR (CP) Date ……………………………………..

***(SAC LM: Please note that you are required to record your comments regarding***

***Trainees’ eligibility for certification on the online ARCP form)***

The reasons for failing to meet requirements are: